

2012 IGSP Summer Fellowship Program
Letter of Recommendation Request & Faculty Instructions

{To be completed by student}

I, _____, am requesting a letter of recommendation from you for the Duke Institute for Genome Sciences & Policy Summer Fellowship Program. Your letter/comments will become part of the application package I am submitting. Please submit your letter of recommendation by email to the IGSP Office of Education. Thank you.

{Instructions for Letter of Recommendation}

The Institute for Genome Sciences & Policy (IGSP) at Duke University provides a 10-week summer research experience. Students will gain an appreciation of major questions in genome sciences and policy currently under investigation at Duke through faculty-mentored research projects as well as additional scheduled activities including weekly lectures with faculty, student research discussions, planned social activities, and end of summer research presentations.

In addition to the application and transcript, recommendation letters are an important part of the selection process. Letters must be submitted on behalf of the applicant must be signed and on letterhead and should be submitted as a PDF to the email address below. The following elements should be explicitly addressed:

1. In what capacity have you known the applicant and for how long?
2. Student's ability to work independently and as part of a group.
3. Based on your experience, describe how the student ranks in terms of skill and potential (i.e. top 25% and why).
4. Student's potential to contribute to the IGSP Summer Fellowship Program.

Please submit your letter by February 17, 2012 to Jessica Crowley, IGSP Education Program Coordinator, at the email address below:

jessica.crowley@duke.edu